



## Driver Assessor (Approved Driving Instructor)

**Location:** Leeds

**Reporting to:** ADI Lead, overseen by Driving Assessment Manager

**Salary:** Competitive + pension (pro rata for part-time)

**Hours:** 22.5 hours across Tuesday and Wednesday (exact hours to be discussed).

### **About the Role**

We are looking for a qualified Approved Driving Instructor/s (ADI/s) to join our Driving Assessment team as a **\*\*Driver Assessor\*\***. This is a specialist and rewarding role supporting individuals with disabilities to achieve safe, independent mobility.

You will work closely with an Occupational Therapist to deliver on-road driving assessments, provide expert advice on road safety and vehicle adaptations, and contribute to high-quality reporting that informs clients, the DVLA, and other stakeholders.

### **Key Responsibilities**

- \* Support the delivery of fitness-to-drive assessments alongside an Occupational Therapist
- \* Assist clients in evaluating their ability to drive, including use of vehicle adaptations (e.g. hand controls)
- \* Provide clear, sensitive feedback to clients following assessments
- \* Produce accurate, professional reports with clear recommendations
- \* Ensure adapted vehicles are prepared and suitable for each assessment
- \* Maintain high standards in line with Driving Mobility and DVLA guidance
- \* Build effective working relationships with clients, colleagues, and external professionals
- \* Contribute to service development, training, and promotional activities
- \* Maintain confidentiality and comply with all organisational and statutory requirements

Aire House, 100 Town Street, Rodley, Leeds, LS13 1HP. Tel: 0113 350 8989 Fax: 0113 350 8681  
Text: 0785 822 4510 Email: [info@wmdlc.org](mailto:info@wmdlc.org) Website: [www.wmdlc.org](http://www.wmdlc.org)

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## About You

You'll bring strong instructional experience and the ability to handle complex, sensitive situations with professionalism and empathy.

### **\*\*Essential:\*\***

- \* DVSA Approved Driving Instructor (Grade A/B)
- \* Strong experience teaching people to drive
- \* Confident, positive, and client-focused approach
- \* Excellent communication skills (written and verbal)
- \* Good IT skills (Outlook, Word, Excel)
- \* Ability to make and support complex decisions around driving ability
- \* Understanding of legal implications of driving, particularly with medical conditions
- \* Reliable team player with good problem-solving skills
- \* Sensitivity to the needs of disabled clients
- \* Knowledge of disability awareness and vehicle adaptations
- \* Presentation skills

## Development & Training

- \* Opportunity to complete the Driving Mobility Professional Certificate in Driving Assessment and Outdoor Mobility (Level 4) (previously the Oxford Brookes University course and is currently under review)
- \* Ongoing professional development and training opportunities
- \* Participation in national working groups and service development initiatives

## Additional Information

- \* Based in Leeds, with travel to satellite centres across Yorkshire as required
- \* Flexible working expected, including occasional evenings/weekends
- \* DBS check

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## **Why Apply?**

This is a unique opportunity to apply your ADI expertise in a highly specialised field, making a real difference to people's independence and quality of life. You'll be part of a supportive team within a respected organisation, delivering vital services across the region.

## **\*\*How to Apply:\*\***

Please submit your application via email to [lharris@wmdlc.org](mailto:lharris@wmdlc.org) or speak to Lauren Harris for further information.

**\*\*Closing Date:\*\*** 12.06.2026

**\*\*Interview Date:\*\*** 18.06.2026